

## CHARM ASSOCIATION BIENNIAL GENERAL MEETING MINUTES

### 1. CONFIRMATION OF CHARM EXECUTIVE OFFICERS

Terry Witkowski proposed and Marilyn Leibrenz-Himes seconded the motion that the following positions be confirmed David Clampin, President; Richard Hawkins, Vice-President; Jacqueline Reid Wachholz, Treasurer; Jeanie Wills, Secretary. The meeting approved the motion unanimously.

### 2. FUTURE OF DOCTORAL WORKSHOP

It was reported to the meeting that it had not been possible to organise a Doctoral Workshop for the Ottawa 2019 CHARM. However, it was agreed that the CHARM Executive should endeavour to organise one for the Durham, NC, 2021 CHARM. It was also agreed that the Executive should seek a volunteer to organise and chair the workshop.

### 3. INTRODUCING PCHARM

Leighann Neilson reported that she had secured the commitment of Carleton University to organise and host a complete digitised set of the CHARM Proceedings going forward. This was essentially a gift in kind to CHARM. All of the CHARM Proceedings will be OCRed so that they will all be key word searchable. The meeting expressed its thanks to Leighann for making PCHARM possible.

### 4. CHARM 2021

Jacqueline Reid Wachholz gave a presentation on the proposed venue for CHARM 2021, the Hartman Center, Duke University, NC.

Jacqueline proposed offering a Taster Day on the first day (Thursday) for up to 15 potential Hartman Center researchers with a preference for doctoral students and early career researchers. Were there to be unsatisfied demand she was prepared to consider repeating the event on the Monday following the conference.

Jacqueline then discussed the potential accommodation for the conference and lodging of the attendees. She introduced the new JB Duke Hotel which is on the Duke University campus. It is a state of the art conference venue and can accommodate all of the needs of a conference attendee. For example, there is a parking deck next to the hotel – it is free to conference attendees. The JB Duke Hotel also caters for all the needs of diners such as gluten free.

There were concerns expressed that this hotel was not walkable to downtown Durham. However, on the other hand it was extremely convenient for the Duke campus.

After a consideration of the downtown hotels in Durham it was decided almost unanimously that the CHARM 2021 venue should be the JB Duke Hotel.

David Clampin then suggested that Thursday 3 June to Sunday 6 June 2021 as possible dates. The meeting appeared to be supportive of these dates.

**5. AOB**

An observation was made that CHARM's communication of information such as the date and venue of the 2019 conference left a lot to be desired. The particular observer noted she had struggled to find information about CHARM 2019. CHARM needed to push up the awareness.

The meeting closed with a vote of thanks to Leighann and her student volunteers.

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